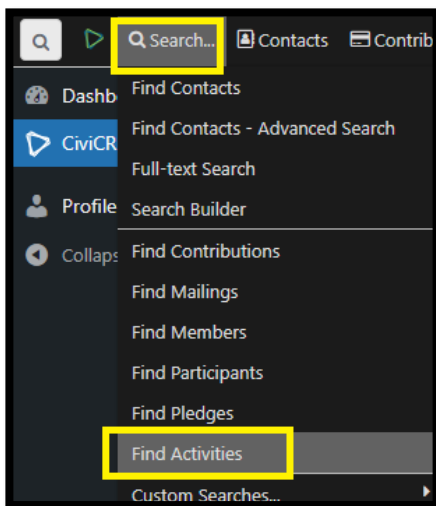# Finding Prospective Speakers for Conferences

Using CiviCRM

Full Video Instructions: https://youtu.be/Q_49DSfwMHk

1. In Civi, click *Search > Find Activities*

2. Under *Activity Type*, select *Speaker – Confirmed* and *Moderator – Confirmed.*
3. Under *Activity Text*, type in any subject words you want to search by. Click *Search*.

You can then see speaker names associated with the subject you searched.
You can click on their names to open their records and retrieve their contact information.

Type	Subject	Added by	With	Assigned	Date
Speaker - Confirmed	1.2 Health and Safety Issues in Encampments	McDonald, Sharon	Maple, Brittany	n/a	January 28th, 2022 4:43 PM
Speaker - Confirmed	1.2 Health and Safety Issues in Encampment	McDonald, Sharon	Mosites, Emily	n/a	January 27th, 2022 5:49 PM
Speaker - Confirmed	1.2 Health and Safety Issues in Encampments	McDonald, Sharon	Richer, Amanda	n/a	January 27th, 2022 3:11 PM
Speaker - Confirmed	1.2 Health and Safety Issues in Encampments	McDonald, Sharon	Dzvonik, Joseph	n/a	January 25th, 2022 2:49 PM
Speaker - Confirmed	1.2 Health and Safety Issues in Encampments	McDonald, Sharon	Dzvonik, Joe	n/a	January 19th, 2022 12:42 PM
Speaker - Confirmed	1.2 Health and Safety Issues in Encampments	McDonald, Sharon	Weir, Laurel	n/a	January 19th, 2022 12:38 PM
Speaker - Confirmed	9.05 Promoting the Health and Safety of People Living with Behavioral Health Disabilities	McDonald, Sharon	Knestrick, Christoper	n/a	September 14th, 2021 11:11 AM
Speaker - Confirmed	9.05 Promoting the Health and Safety of People Living with Behavioral Health Disabilities	McDonald, Sharon	McKee, Melissa	n/a	August 29th, 2021 11:19 AM
Speaker - Confirmed	9.05 Promoting the Health and Safety of People Living with Behavioral Health Disabilities	McDonald, Sharon	Larsen, Anne	n/a	August 29th, 2021 11:17 AM
Speaker - Confirmed	6.01 Ensuring the Health and Safety of Unsheltered Adults	McDonald, Sharon	Zevin, Barry	n/a	January 7th, 2020 9:54 AM
Speaker - Confirmed	6.01 Ensuring the Health and Safety of Unsheltered Adults	McDonald, Sharon	Carter, Joslyn	n/a	December 13th, 2019 11:41 AM
Speaker - Confirmed	6.01 1.01 Ensuring the Health and Safety of Unsheltered Adults	McDonald, Sharon	De Jong, Iain	n/a	December 10th, 2019 10:54 AM

Once in their record, you can also click on *Events* button to see exactly at which conference they spoke.

Ms. Brittany Maple

tions | Edit | Delete Contact

Summary | Contributions 1 | Pledges 0 | Memberships | Events 1 | Activities 2 | Relationships 1

This page lists all event registrations for Ms. Brittany Maple since inception. Click Add Event Registration to register th
credit card.

Add Event Registration | Submit Credit Card Event Registration

Event

Ending Unsheltered Homelessness: Strategies and Policies that Work (Speakers, Volunteers, Scholarships, Sponsors)
(participants)

Use Additional Materials Provided by the Events Team

There are additional documents to use for speaker recruitment ideas; use all resources available to you. *These links may change conference to conference; be sure you're accessing the links most recently provided by the Events team.*

1. Review the Prospective Speakers document

   Prospective Conference Speakers.xlsx *(Updated April 2025)*
   This list is a general list of individuals who reach out to Alliance staff with the interest of speaking at the event. It includes their contact information and expertise. These individuals have not been vetted by Alliance staff are therefore not *pre*-recommended.

2. Review the most recent Call for Presentations (CFP) speakers that were not selected.

   Feb 2025 CFPs Not Selected.xlsx *(for DC 2025 Conference)*
   We receive a high number of submissions to our Call for Presentations. Many of them are well written and contain great content, we just can't fit them all into the agenda. This is a great resource for finding prospective speakers because you have an outline of their expertise and you know they already wanted to come present.