

## **Exhibit 4-1: Program-Level Reporting**

### **Reporting Agency Results**

The Community Partnership (TCP) in Washington, DC has responsibility for allocating CoC and City funds to homeless programs each year. To support this process, TCP has established different performance measures, some outputs and some outcomes. The Fiscal Year 2007 measures included:

1. Number of clients served
2. Number of persons served who are chronically homeless
3. Occupancy rates
4. Client destination at exit
5. Client income change at exit
6. Length of stay
7. Client change in self-sufficiency, based on substance abuse, education, mental illness, or employment domains

Then they determine which measures are most relevant to different program types. For instance, outreach programs are rated on the numbers of homeless and chronically homeless clients served; whereas, transitional programs are rated on number of clients served, occupancy rates, housing destination at exit, change in income, and change in self-sufficiency.

Annually, the performance results for all of the programs are reviewed as part of the allocation process. High performing programs are more competitive in the allocation process, due to their ability to demonstrate their strong results. Agencies are provided a report on each of their own programs, so they understand their results.

A sample program's performance measurement report based on TCP's performance measurement process is provided on the following page.

# Annual Performance Plan Mid-Year Progress Report

**Agency:** Sample Agency 1  
**Program:** Sample Program A

**Time period covered in this report:** 12/1/06 - 5/31/07  
**Program type:** Transitional Housing  
**Population served:** Single Men

## FY07 Performance Measures

**Clients Served (unduplicated):** 69

**Occupancy rate:** 92%

### **Housing Destinations**

- Total Exits from Program: 53
- Total Exits to Positive Destinations: 43

### **Income**

- Clients with income at entry: 43
- Clients that will gain income during time in program: 59

### **Self-sufficiency**

- Clients employed or looking for work: 67
- Clients enrolled in education/training programs: 2

## Point-in-Time Data (collected from program participants 1/25/07)

Demographics		Subpopulations		Physical & Mental Health Issues	
Clients	26	Chronically Homeless	0	Chronic Health Problem	2
Men	26	Domestic Violence Victim	0	Chronic Substance Abuse (CSA)	24
Women	0	Employed	17	Dually Diagnosed (CSA & SMI)	2
		Formerly Institutionalized	5	Living with HIV/AIDS	1
		Language Minority	0	Physical Disability	0
		Military Veteran	5	Severe Mental Illness (SMI)	0