CTI RRH Progress Note

Phase #:  
- Phase One: Transition  
- Phase Two: Try-Out  
- Phase Three: Transfer

Date of phone call, meeting, or other:  
- Month  
- Day  
- Year  
Client’s Name:  

Check One Box Only.
- Received call  
- Office-based meeting  
- Received fax/e-mail/letter  
- Made call  
- Field-based meeting  
- Sent fax/e-mail/letter  
- Attempted call  
- Attempted meeting

Can record multiple attempts on this note if to same person, same day:  

List Persons:  
Name and position/agency or relationship  
Location:  

Notes:  

Next Steps:  

CTI RRH Worker Signature:  
Today’s Date:  

Supervisor Signature:  
Today’s Date:  