

Position:	Vice President, Programs and Policy
Supervised by:	Chief Policy Officer
Supervision Exercised:	Senior Fellows (2), National Field Director, Program and Policy Analyst, Senior Congressional Affairs Manager
Classification:	Full-time, regular, exempt
Location:	Washington, DC
Salary Range:	\$119,135-\$178,700

The National Alliance to End Homelessness (the Alliance) is a nonprofit, non-partisan organization committed to preventing and ending homelessness in the United States. The Alliance uses data and research to identify solutions to homelessness; works with Congress and the Administration to support and advance these solutions; and helps communities to implement the solutions. Recognizing the disproportionality of people of color who experience homelessness and the disparities that cause this, it undertakes its work in the context of achieving racial equity.

If you are committed to helping the nation SOLVE the problem of homelessness, consider joining the Alliance.

What we are looking for:

The Alliance is looking for a talented **Vice President of Programs and Policy** (VP, Policy) to lead the Alliance's Policy Team, which includes staff that conduct grassroots advocacy, policy analysis, Congressional Affairs and who have specialized areas of policy focus. This team serves as the organization's internal subject matter policy experts and as a national resource on homelessness and housing related policy. As an evidence-focused and mission-oriented organization, the Alliance relies on the Policy Team to work with internal and external partners to translate needs, innovations and challenges from the field to sound policy and program recommendations for a variety of audiences including practitioners, elected leaders and the media. The Policy Team informs and is informed through close collaboration with teams across the organization, and the VP, Policy serves on the Alliance's Senior Team that implements the organization's strategic vision.

What you will do:

The VP, Policy develops, coordinates and leads the implementation of the organization's policy and advocacy agenda and supports the delivery of contract/grant deliverables as needed. This includes supervision of Policy Team staff and contractors and support of the Alliance's Leadership Council.

The VP, Policy is an expert in a variety of policy areas that relate to homelessness including housing, employment, behavioral health, corrections, child welfare, poverty and race. The VP, Policy maintains a solid and accessible base of information on evidence-based approaches, Congressional Affairs and regional issues that relate to the Alliance's work. They work with homelessness practitioners, people with lived expertise, and leaders from around the country. They ensure that knowledge about homelessness and its solutions is responsive to active policy and practice questions, and that information is readily available to the media.

The VP, Policy ensures that the Policy Team works collaboratively with staff across the organization to enhance and broaden the Alliance's ability to effectively influence public policy at the state, local and national levels based on evidence. The VP, Policy is an effective manager who can confidently and credibly interact with various types of stakeholders – press, partner organizations, opinion leaders, people with lived expertise, etc.

Essential duties and responsibilities will include:

- Participate as a key member of the Alliance's Senior Leadership Team, which is responsible for the implementation of the organization's strategic vision.
- Collaborate with the Alliance's Senior Leadership Team and lead the development of a policy agenda that enhances the Alliance's ability to effectively influence public policy at the state, local and national levels.
- Implement an Alliance policy agenda to addresses current issues/innovations/challenges in the field.
- Assume a leadership role in the national housing/homelessness policy community, including supporting the Alliance's Leadership Council and participating as a thought partner with relevant coalitions.
- Serve as a thought leader within the Alliance and in the field, helping to assess trends, develop Alliance positions, and work with policymakers and practitioners. This includes relevant committees of the National Race Equity Working Group.
- Ensure that the Policy Team effectively collaborates with other internal operating divisions to foster cross-team learning and dialogue about policy and advocacy priorities.
- Participate fully with the Communications Department of the Alliance to ensure that all knowledge developed by the Policy Team is broadly communicated to stakeholders through summaries, infographics, and other means.
- The VP, Policy is expected to work closely and collaboratively with **other Alliance staff members**.
 - Assist as needed in *fundraising* for the Alliance.
 - To the extent relevant *fulfill funder requirements* and monitor grant deliverables.
 - Help lead the planning process for Alliance conferences, and develop workshops for the conferences.
 - Contribute articles, blog posts and other *written materials* to the Alliance Online News, website, and social media outlets.
 - Assist in content planning and implementation of any Alliance *events*.
- Present Alliance positions and strategic priorities at conferences and to external stakeholders.
- Effectively oversee or supervise Policy team staff (including subordinate managers) and Alliance contractors.
- Participate in other responsibilities as determined by the CEO and CPO.

What a successful candidate will need:

Education and experience:

- Bachelor's degree (or equivalent) in relevant field
- Seven to 10 years' experience working in homelessness or homelessness related fields, or lived experience of homelessness or related systems.
- Five to seven years' experience supervising and leading teams.
- Experience developing and implementing policy, advocacy and/or legislative initiatives.
- Prior Federal government or national nonprofit experience

Knowledge and skills:

- Demonstrated commitment to the goal of ending homelessness
- Demonstrated experience and ability to recognize and respond to the ways race, ethnicity, sexual orientation, and gender identity intersect to further promote racial equity and social justice.
- Demonstrated understanding (including lived expertise) of cultural values and norms of various communities impacted by homelessness, particularly historically marginalized people, families, youth, veterans and people experiencing chronic homelessness.
- Demonstrated experience and ability in working with marginalized or vulnerable populations (e.g., LGBTQ, people with disabilities, people experiencing homelessness, etc.,).
- Effective communication skills and ability to advocate effectively on key policy issues.
- Demonstrated personal initiative
- Strong organizational skills
- Excellent written and oral communication skills

What we can offer you:

The Alliance is strong, flexible team of professionals that works collaboratively to achieve its mission of preventing and ending homelessness in the nation. We offer a supportive work environment in which staff has both the responsibility and opportunity to pursue and achieve solutions to a national social problem. In addition to an environment in which every member of the staff is valued and has the opportunity to contribute, the Alliance offers the following benefits.

- Hybrid work environment. *Currently, three days remote and two eight-hour days in the office each week. As the Alliance's hybrid work schedule evolves, candidates should anticipate that the schedule will change.*
- Competitive salary
- Employer supported health, dental, vision, life, and disability insurance.
- 403(b) retirement plan
- Paid vacation, personal, and sick leave and a generous holiday schedule.

How to Apply:

Email resume, cover letter, and two writing samples to jobs@naeh.org. Use VP, Policy in subject line of email.

The Alliance is an equal opportunity employer and values diversity. All employment is decided on the basis of qualifications, merit and business need.