

POSITION: Vice President, Training and Technical Assistance
SUPERVISED BY: CEO
SUPERVISION EXERCIZED: Sr. TA Specialists (3), Online Learning Manager, Project Associate
CLASSIFICATION: Full-time, regular, exempt
LOCATION: Washington, DC
SALARY RANGE: \$119,135-178,700

The **National Alliance to End Homelessness (Alliance)** is an influential national nonprofit devoted to finding and advancing solutions to homelessness. Our team is focused on making an impact. We seek a **Vice President of Training & Technical Assistance (VPTA)** to lead the Alliance's **Center for Capacity Building (the Center)**, which helps communities implement policies and practices that are demonstrated to prevent and end homelessness. In addition to its external-facing role of working alongside communities in the implementation of evidence-based approaches, the Center acts as the Alliance's eyes and ears on the ground and is responsible for identifying emerging trends, challenges or innovations and relaying pertinent information about those circumstances to the Alliance's leadership and other operating divisions. The Center informs and is informed through close collaboration with teams across the organization, and the VPTA serves on the Alliance's Senior Team that implements the organization's strategic vision.

The Center works collaboratively with public, private and nonprofit sector partners. It focuses on key areas of system and program performance including: diversion, outreach, coordinated assessment and entry, emergency shelter and services, self-resolution, rapid re-housing, permanent supportive housing, and housing subsidy. It covers the full spectrum of homeless subpopulations including children and youth, families, veterans, individual adults, chronically homeless people, people who are unsheltered, and those with disabilities. It is always attentive to the special needs of LGBTQ people and racial and ethnic minorities, and the particular strategies needed to address their distinct experiences of homelessness.

The Center provides customized consultation services, remote and on-site technical assistance and trainings, online learning, and learning collaborative environments. It is research-informed, works to center race equity in all its activities, and always pursues the goal of reducing the number of people who experience homelessness.

If you are committed to helping the nation SOLVE the problem of homelessness, consider joining the Alliance.

What we are looking for:

The Alliance seeks a talented Vice President of Training & Technical Assistance committed to helping communities end homelessness through the adoption of policies and practices that have demonstrated effectiveness. We seek someone with high energy, excellent organizational and communications skills, and a grounding knowledge of homelessness and its solutions. A successful VPTA will be an effective manager who can confidently and credibly interact with various types of stakeholders – press, partner organizations, opinion leaders, people with lived expertise, etc.

What you will do:

The VPTA will work with staff to determine the priority areas for Center capacity-building activity; seeking contracts and grants to support this activity; ensuring that the Alliance's equity practices are reflected in the Center's work; and managing the delivery of capacity-building assistance. The VPTA will also provide strategic leadership, management, and content development and delivery to the Alliance's Center for Learning (CFL), a learning management system providing

online learning and tools to implement best practices and effective strategies to end homelessness; and evaluates the impact of such assistance and trainings.

The VPTA will develop and maintain an agenda of specific work for the Center, based on a broad understanding of the needs of the homeless services community, on emerging evidence of current and future successful strategies, and on the resources available to support the Center's activities. Based on the agenda and requests for support from communities across the country, the VPTA will initiate, plan, and coordinate capacity building projects. The VPTA also will identify promising policies and practices used by communities and translates analysis of those policies and practices into written products and training curriculums. The VPTA will work collaboratively with internal and external partners, including other consultants and technical assistance providers.

The VPTA will ensure that the Center's staff work collaboratively with staff across the organization to enhance and broaden the Alliance's ability to effectively influence program implementation and public policy at the state, local and national levels based on evidence.

Tasks will include:

- Participate as a key member of the Alliance's Senior Leadership Team, which is responsible for the implementation of the organization's strategic vision.
- Collaborate with the Alliance's Senior Team to develop a strategic plan to establish the Alliance's Center for Capacity Building as a key resource for communities wishing to implement core strategies that prevent and end homelessness. Such strategies currently encompass housing, service delivery, systems change and data analysis.
 - Manage the development of models for delivery of training and technical assistance.
 - Develop training and technical assistance programs and materials in conjunction with other Alliance staff.
 - Ensure that the Alliance's racial justice and equity practices are fully embedded in the Center's work.
 - Deliver and/or supervise training and technical assistance, including the management of logistics.
 - Develop and manage systems to track training and technical assistance needs as well as the impact and outcomes of delivery of training and technical assistance.
 - Match communities that have training and TA needs with Alliance training and TA programs, or with other consultants and providers.
- Strategic planning and evaluation for the Center for Learning to support the Center for Capacity Building training and technical assistance delivery as well as integration into larger Alliance initiatives (e.g., conference planning, special projects, etc.). Prioritize the areas in which the Center will deliver assistance.
 - Manage the development of content and provide facilitation, when applicable, for Center for Learning courses.
- Seek (in conjunction with other Alliance staff) grants and contracts to support the delivery of the Center's services, marketing the Center's services, and responding to and managing requests for the Center's services.
- Effectively lead and supervise Center for Capacity Building and CFL staff.
- Assist the Alliance, federal agencies, and national technical assistance providers in conceptualizing system change and the training and technical assistance materials needed to accomplish system change.
- Manage collaborative relationships with other organizations that provide training and technical assistance.
- Identify consultants and independent trainers and technical assistance providers who may supplement the work of the Center and/or contribute content to the CFL.
- Lead and facilitate the Alliance's Capacity Building Network.
- The VPTA is expected to work closely and collaboratively with **other Alliance staff members**.
 - Assist as needed in *fundraising* for the Alliance.
 - To the extent relevant *fulfill funder requirements* and monitor grant deliverables.
 - Help lead the planning and implementation of Alliance *conferences*.
 - Contribute articles, blog posts and other *written materials* to the Alliance Online News, website, social media outlets, and publications.
 - Assist in content planning and implementation of any Alliance *events, webinars, or other convenings*.
- Other responsibilities as determined by the CEO of the Alliance.

What a successful candidate will need:Education and experience

- Bachelor's degree or equivalent preferred.
- Seven to ten years of experience working on homelessness or related issues in the community, and/or within a community, and/or providing training or technical assistance.
- Five to seven years' experience supervising and leading teams.

Knowledge and skills

- Demonstrated commitment to ending homelessness.
- Demonstrated experience and ability to recognize and respond to the ways race, ethnicity, sexual orientation, and gender identity intersect to further promote racial equity and social justice.
- Demonstrated experience and ability in working with marginalized or vulnerable populations (e.g., LGBTQ, people with disabilities, people experiencing homelessness, etc.,).
- Management, evaluation or design of human service and/or housing programs or systems; or other similar experience
- Familiarity with best practices in homelessness such as rapid re-housing, coordinated assessment, data analysis, and performance measurement.
- Demonstrated ability to provide training and technical assistance, manage the delivery of training and technical assistance programs and develop models for delivery of training and technical assistance.
- Demonstrated ability to conceptualize, initiate, and implement tasks and to set and manage realistic goals, organize professionals, and complete multiple projects simultaneously.
- Demonstrated project management and knowledge transfer skills.

What we can offer you:

The Alliance is strong, flexible team of professionals who work collaboratively to achieve our mission of preventing and ending homelessness in the nation. We offer a supportive work environment in which staff has both the responsibility and opportunity to pursue and achieve solutions to a national social problem. In addition to an environment in which every member of the staff is valued and has the opportunity to contribute, the Alliance offers the following benefits.

- Hybrid work environment. *Currently three days telework and two eight-hour days in the office each week. As the Alliance's hybrid work schedule evolves, candidates should anticipate that the schedule may change.*
- Competitive salary
- Employer supported health, dental, vision, life, and disability insurance
- 403(b) retirement plan
- Paid vacation, personal, and sick leave and a generous holiday schedule

How to Apply:

Email resume and cover letter and two writing samples to jobs@naeh.org. Please use "VP for Training & Technical Assistance" in subject line of your email.

The Alliance is an equal opportunity employer and values diversity. All employment is decided on the basis of qualifications, merit and business need.