

Position: Research Analyst
Supervised by: Vice President, Research and Evidence
Location: Washington, DC (local hybrid)
Classification: Full-time, regular, exempt
Salary Range: \$72,505-\$108,810

The National Alliance to End Homelessness (Alliance) is an influential national nonprofit devoted to finding and advancing solutions to homelessness. We are focused on making an impact and seek an enthusiastic new team member to join our **Homelessness Research Institute (HRI)**. HRI works to end homelessness by building intellectual capital around solutions to homelessness, advancing data and research so that policymakers, practitioners, and the public have the best information about trends in homelessness and emerging solutions, and engaging the media to promote the proliferation of factual data and information on homelessness.

Who we are looking for:

The Alliance is looking for a **Research Analyst** committed to using data and research evidence to find solutions to homelessness, and to building the knowledge base that will help policymakers and practitioners implement those solutions. A successful Analyst will value innovation and creativity, centering racial equity, and close collaboration with team members and people with lived experience of homelessness. They should also be self-motivated and able to work independently.

What you will do:

The Research Analyst works with the HRI team to produce research and analysis.

Tasks will include but are not limited to:

- Analyze US Department of Housing and Urban Development, Census, and other federal datasets.
- Design and conduct surveys for the homeless services field and beyond.
- Research best practices and model programs.
- When appropriate, conduct qualitative research (e.g., focus groups and interviews).
- Conduct literature reviews and monitor emerging research.
- Draft policy recommendations based on research and input from stakeholders.
- Author or co-author reports, policy briefs, articles, blog posts, and other materials.
- Contribute to team work plans, including developing ideas for new research and data projects.
- Respond to information and data requests from the media, practitioners, and fellow staff members.
- Assist with the management of the Alliance's Research Council and collaborate with the Council to implement a national research agenda on homelessness.
- Work closely and collaboratively with **other Alliance staff members**.
 - Participate in planning and implementation of Alliance *conferences*.
 - Contribute articles, blog posts and other *written materials* to the Alliance Online News, website, and social media outlets.
 - Assist in content planning and implementation of any Alliance *events, webinars, and other convenings*.
- Other duties as determined by the VP, Research and Evidence

What a successful candidate will need:

- Demonstrated commitment to the goal of ending homelessness
- Demonstrated experience with understanding and applying principles of equity (race, ethnicity, sexual orientation, and gender identity) to research or policy projects.
- Demonstrated interest in homelessness, poverty, or other marginalized or vulnerable populations (e.g., LGBTQ, people with disabilities, older adults).
- Excellent writing and communication skills, including an ability to be clear and concise when writing publications, creating charts, and making presentations.
- Experience with manipulating and analyzing data in Excel or other software.
- A strong interest in data visualization (required). Experience using software and online services, such as GIS (ArcView, MapInfo), Google Maps/Visualizer, or Tableau, to visualize data, preferred.
- Excellent analytical skills, including an ability to initiate and contribute to team projects.
- Ability to be detail-oriented and maintain high standards of accuracy.
- Willingness to develop new skills

Minimum Qualifications

- M.A. or B.A. with additional years of research/data experience.
- Minimum of 3-5 years prior work experience in research related role.

Additional Qualifications:

Ideally, candidates would have demonstrated experience with two or more of the below.

- Demonstrated knowledge of homeless programs, systems and/or policy, or affordable housing. Knowledge may include lived expertise of homelessness assistance systems.
- Researching model programs and best practices.
- Conducting literature reviews of social science studies and government reports, including the ability to understand the limitations of research designs and findings.
- Analyzing large data sets using statistical software (e.g., R, SAS).
- Designing, conducting, and analyzing surveys.
- Conducting interviews, focus groups, and other forms of qualitative research.
- Creating data visualizations using software such as Tableau and GIS.
- Creating infographics, animations, and/or short videos to communicate ideas.
- Any other data analysis or research skills that can be used to help solve social problems.

What we can offer you:

The Alliance is a strong, flexible team of professionals that works collaboratively to achieve its mission of preventing and ending homelessness in the nation. We offer a supportive work environment in which staff has both the responsibility and opportunity to pursue and achieve solutions to a national social problem. In addition to an environment in which every member of the staff is valued and has the opportunity to contribute, the Alliance offers the following benefits.

- Hybrid work environment. *Currently up to four days telework and one eight-hour day in the office each week.*
- Competitive salary
- Employer supported health, dental, vision, life, and disability insurance.
- 403(b) retirement plan
- Paid vacation, personal, and sick leave and a generous holiday schedule.

How to Apply:

Email resume, cover letter and two writing samples to jobs@naeh.org. Use Research Analyst in subject line of email.

The Alliance is an equal opportunity employer and values diversity. All employment is decided on the basis of qualifications, merit and business need.